

4th Transnational Meeting

Welcome and overview of the agenda



Linnæus University

Pauline Johansson, Jonas Nilsson
Lennart Magnusson & Elizabeth Hanson
Apps for Carers Coordination Team

Overview of agenda 4th September

9:00 – 9:15 Welcome and overview of the agenda (Lnu)

9:15 – 09:30 Final summary/reflections of the process/results IO1 (INRCA, and all partners)

09:30 – 09:45 Final summary/reflections of the process/results IO2 (ANS, and all partners)

09:45 – 10:45 Final summary/reflections of the process/results IO3 (CUT, and all partners)

10:45 - 11:15 Coffee break

11:15 – 12:15 Final summary/reflections of the process/results IO4 (SL and all partners)

- The process of requesting permission to use the logos
- Updates and support after completion of the project

12:15-12:45 Project evaluation (INRCA)

- Decision about the phone follow-up questionnaire

12:45 – 13:30 Lunch

13:30 – 14:00 Dissemination and exploitation (ANS)

14:00-15:30 Project management and final report (Lnu)

15:30 – 16:00 Coffee break

16:00 – 17:00 Time for other questions

17:00 Wrap up of the meeting, closing remarks and summary of decisions before closing the A4C project (Lnu)

Time for the international exhibition Da Vinci – Inventions at Kalmar Castle

18:15 Social Dinner at Park Hermina (near Kalmar Castle)

4th Transnational Meeting Summary



Linnæus University

Pauline Johansson, Jonas Nilsson
Lennart Magnusson & Elizabeth Hanson
Apps for Carers Coordination Team

Intellectual Outputs (IOs) /1

- **IO1 Selection of apps (leader: INRCA)**
 - 1.A1 Criteria
 - 1.A2 Survey
 - 1.A3 Review by pilot users
- **IO2 Training methodologies and tools (leader: ANS)**
 - 2.A1 Training programme
 - 2.A2 Training methodologies & resources (ending January)
 - 2.A3 Video tutorials (ending January)
 - 2.A4 Pilot testing (starting February)
 - 2.A5 Fine tuning (May-June)

Intellectual Outputs (IOs) /2

- **IO3 Trainers' manual (leader: CUT)**
 - 3.A1 Index (January)
 - 3.A2 Contents (February-April)
 - 3.A3 Graphics (May-June)
- **IO4 Mobile app for carers (leader: SL)**
 - 4.A1 Requirements and design of the prototype
 - 4.A2 Development & translation/customization
 - 4.A4 Final implementation (December-September)

Implementation & dissemination results

- **15 carers** involved in **reviewing** the selected apps (3 x 5 countries: SE, IT, PT, GR, CY)
- **50 carers** involved in **pilot testing** the training package and applications in workshops (10 x 5 countries: SE, IT, PT, GR, CY)
- **180 people** (207) involved as **beneficiaries** (30 x 6 local dissemination events: SE, IT Carpi, IT Ancona, PT, GR, CY)
- **1,500 stakeholders** reached in total through **various channels**: presentations at events, websites and social media, newsletters etc.



Local Events

- ANS, (20 + 20) 40
- LNU, 69 (*conference exhibition, in total 465 participants*)
- CUT, 98 (>34 + >34 + event in psychiatric nursing)
- INRCA, 8th September
- VC, 2nd week of September
- SL, event relevant to carers?

activity	leader	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24
		oct-16	nov	dec	jan-17	feb	mar	apr	may	jun	jul	aug	sep	oct	nov	dec	jan-18	feb	mar	apr	may	jun	jul	aug	sep
WS1 Management & Monitoring	LNU																								
WS2 Evaluation	INRCA (+ CUT)																								
WS3 Dissemination & Exploitation	ANS																								
IO1 Selection of Apps	INRCA																								
1.A1 Criteria	INRCA																								
1.A2 Survey	INRCA																								
1.A3 Review by pilot users	INRCA																								
IO2 Training Methodologies & Tools	ANS																								
2.A1 Training programme	ANS																								
2.A2 Training methodologies & resources	ANS																								
2.A3 Video tutorials	Virtual Campus																								
2.A4 Pilot testing	Virtual Campus																								
2.A5 Fine tuning	Virtual Campus																								
IO3 Trainers' Manual	CUT																								
3.A1 Index	CUT																								
3.A2 Contents	CUT																								
3.A3 Graphics	ANS																								
IO4 Mobile App	Singularlogic																								
4.A1 Requirements and design of the prototype	Singularlogic																								
4.A2 Development & translation / customisation	Singularlogic																								
4.A3 Final implementation	Singularlogic																								
E1 Local dissemination event SE	LNU																								
E2 Local dissemination event IT, Carpi	ANS																								
E3 Local dissemination event IT, Ancona	INRCA																								
E4 Local dissemination event GR	Singularlogic																								
E5 Local dissemination event PT	Virtual Campus																								
E6 Local dissemination event CY	CUT																								
SC meeting 1 CY, Limassol	CUT																								
SC meeting 2 IT, Carpi	ANS																								
SC meeting 3 PT, Porto	Virtual Campus																								
SC meeting 4 SE, Kalmar	LNU																								

4th Transnational Meeting

Final report and final payment



Linnæus University

Pauline Johansson, Jonas Nilsson
Lennart Magnusson & Elizabeth Hanson
Apps for Carers Coordination Team

Supporting documents

- The Partner shall provide the Coordinator with completed information and supporting documents required for the preparation of the final report by **15.10.2018** at the latest. Copies of all documents signed by the legal representative should be sent to the Coordinator by **31.10.2018** at the latest
- It is the responsibility of the Coordinator to complete the final report and upload in Mobility Tool+ and Erasmus+ Project Results Platform. The responsibility of the Partner is to provide all the necessary documents and assist the Coordinator in preparation of the final report and project outputs.

Supporting documents

- **Project management:** description of project activities and outputs in the final report (by LNU)
 - Response from respective partners to some questions to the final report
- **Transnational project meetings:** declaration of attendance for participants (by receiving org.); participants list signed by participants (by receiving org.); agenda and documents distributed at the meeting (by LNU); tickets (if deviations)
 - Final meeting, today: declaration of attendance for participants and participants list signed (LNU)
 - Agenda and documents distributed at the meetings (Please check Drop-box)
 - Tickets (if deviations)?

Supporting documents

- **Intellectual outputs:** IO uploaded on Mobility Tool+; time sheet per person (by each partner); proof of staff work/voluntary relationship (by each partner)
 - Time sheets
 - Proof of staff work/voluntary relationship

Okay: INRCA, VC, SL

Missing from participants TPM: ANS (Manuela Tagliani), CUT (Theologia Tsitsi)
- **Multiplier events:** participants list signed by participants (by partner); agenda and documents distributed (by each partner)
 - Okay: ANS, LNU, CUT
 - Planned events: INRCA, VC, SL

Following slides –
questions asked for to the final report

Description of the project, final report

- In addition to the formally participating organisations, did you involve other organisations in your project?
- In what way was the project innovative and/or complementary to other projects already carried out?
- What was the most relevant horizontal or sectoral priority addressed by your project?
 - *ADULT EDUCATION: Improving and extending the offer of high quality learning opportunities*
- What were the other relevant horizontal or sectoral priorities addressed by your project?
 - *HORIZONTAL: Open and innovative education, training and youth work, embedded in the digital era*

Description of the project, final report

- In case the above selected priorities are different from the ones in the application, please explain why.
- What were the most relevant topics addressed by your project?
- In case the selected topics are different from the ones in the application, please explain why.

final report

Implementation

- The project activities that were supported by the grant for Project Management and Implementation.

Involvement of Participants With Fewer Opportunities

- Did your project involve participants with fewer opportunities in project activities?

Multiplier Events

- Describe the multiplier events carried out and the way the multiplier events supported sharing and dissemination of the produced intellectual outputs. In case there is a difference between what was planned and what was implemented, please explain why.

Follow-up – impact, final report

- What was the project's impact on the participants and participating organisations involved in the project?
- Outside of the participating organisations which were the project's target groups and other relevant stakeholders? What was the project's impact on them and how did the results reach them?
- How has the project contributed to the achievement of the most relevant priorities (as outlined in the description section)? To which extent was the expected impact reached?
- What was the impact of the project at the local, regional, European and/or international levels? Please provide qualitative and quantitative indicators.

Dissemination and Use of Projects' Results, final report

- Erasmus+ promotes an open access requirement for all materials produced through its projects. In case your project has produced tangible deliverables, please describe if and how you have promoted their free access to the public. In case a limitation was foreseen for the use of the open licence, please specify the reasons, extent and nature of this limitation.
- How have you ensured that the project's results will remain available and/or will be used by others?
- How did you see the potential to use this project's approach in other projects on a larger scale and/or in a different field or area?

Sustainability, final report

- Which activities and results will be maintained after the end of the EU funding? How will these activities be implemented and supported?

Thanks?

